

Ref. No. CUPB/REG/2025/340A

Date: 28.10.2025

ACADEMIC FEE REFUND POLICY FOR SESSION 2025-26

As per the UGC Notification vide D.O. No. F. 12-5/2024(FNT/NET)-Fee Nivaran (Notice) dated 27th October 2025 (copy enclosed) that the Academic Fee Refund Policy for Academic Year 2024-25 vide D.O. No. F.2-71/2022 (CPP-II) dated 12th June 2024 (copy enclosed) will remain in force for subsequent academic sessions. Academic Fee Refund Policy for Academic Year 2025-26 will be applicable regarding withdrawal of admission by the students from Chitkara University, Punjab:

LAST DATE OF ADMISSION (AS NOTIFIED BY UGC, NEW-DELHI): 31st October 2025			
Category	Percentage of Refund of Fee	Point of time when Notice of Withdrawal of Admission is received by the University	
1.	Last date for cancellation of admission with full academic fee refund	30th September 2025	
2.	Deduction of processing charges (Rs. 1000/-) towards cancellation of admission	1st October to 31st October 2025	
3.	80% Refund	15 days or less after the formally notified last date of admission	Between 01st Nov to 15th Nov, 2025
4.	50% Refund	30 day or less, but more than 15 days after formally notified last date of admission	Between 16th Nov to 30th Nov, 2025
5.	00% Refund	More than 30 days after formally notified last date of admission	01st Dec 2025 onwards

Further, the academic fee refund policy as mentioned above is not applicable from 2nd semester onwards and no refund shall be made under any circumstances.

Lt. Col. (Dr) Rakesh Sharma
Registrar



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