

**OFFICE ORDER**

Sub:- Constitution of Internal Complaints Committee (ICC) against Sexual Harassment at Workplace for the session 2020-21.

In pursuance of UGC (Prevention, prohibition and redressal of Sexual Harassment of women employees and students in higher educational institutions) Regulations, 2015 to be read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 Internal Complaints Committee (ICC) is re-constituted as under to deal with the complaints relating to Sexual Harassment at work place.

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| 1. | Prof. Harkiran Kaur, Vice President, Office of Alumni Affairs | : Presiding Officer |
| 2. | Mr. Amit Vashishth, Principal, CCHM | : Member |
| 3. | Dr. Harmeet Kaur (Principal, CSHS) | : Member |
| 4. | Dr. Mohit Kakkar, Asstt. Dean, Applied Science | : Member |
| 5. | Mr. Pramod Sharma (Yuvsatta, NGO) | : Member |
| 6. | Student Counselor | : Member |
| 7. | Dr. Shivani Malhotra, Dean, ECE/EE | : Member Secretary |

ICC shall comply with the procedure prescribed in the UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.

- Sexual Harassment will submit report to Pro Vice Chancellor (Administration) for necessary directions.
- The Committee will also conduct workshop/seminars on Gender Sensitization.

The Committee shall meet at least twice in a year but the Presiding Officer may direct additional meetings to be held as and when required.

The Minutes of Meeting shall be submitted in the Registrar Office on regular basis

(Dr. S.C. Sharma)

Registrar

Chitkara University, Punjab

A copy is forwarded to the following for information and necessary action:

1. ICC Committee members
2. All Deans/ Deputy Deans /Assoc. Directors /HODs for Circulation
3. All Notice Boards
4. University Website and Chalkpad.

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